



QUALISEAL TECHNOLOGY

COMPLETED QUALITY SYSTEMS QUESTIONNAIRE

Section I Introduction:

SUPPLIER:

Qualiseal Technology	Phone	(708) 887-6080
7319 West Wilson Ave.	Fax	(708) 887-8854
Harwood Heights, IL 60706		

V.P./ General Manager:	Michael Hasley	(708) 887-6336
Vice President:	Rob Stuebing	(708) 887-6338
Quality Manager:	Miki Radivojevic	(708) 887-6315
	quality@qualiseal.com	

Total Personnel:	45 Employees
Production Personnel:	28
QA/QC Personnel:	6
Engineering Personnel:	7

Description of Product Supplied:

Qualiseal Technology is a designer and manufacturer of precision mechanical seals, components, and mechanical assemblies. Our capabilities include full service machining and assembly along with complete control of ancillary services such as non-destructive testing, heat treatment and plating.

Major Approvals:

ISO 9001:2008 & AS9100 Rev B - Certificate No. 09-1235R (Enclosed)

Section II Quality System:

YES NO N/A

- 1. Does the Facility have a Quality Policy Manual? X
- 2. Are written Quality Procedures available? X
- 3. Is the Quality Assurance System derived from a Quality Specification. X

ISO 9001:2008 & AS9100 Rev B

- 4. Is Government Surveillance Inspection Performed? X

By: Nonresident Agency – DFAS Chicago

- 5. Is the Quality Policy Manual and Procedures updated continually to the latest industry practices and requirements of the customer and government agency? X
- 6. Is there a designated group responsible for the maintenance of the Quality Program and Procedures? X

Who: Quality Management

- 7. Are copies of the Quality Policy Manual forwarded to customers upon request? X

Note: *Manual is available for on-site review.*

- 8. What Accreditations, Certifications, Registrations does Qualiseal Technology hold?

ISO 9001:2008 & AS9100 Rev B (Cert# 09-1235R)

Section V Document Control

YES NO N/A

- 1. Does the Quality System provide documented procedures defining all functions of the change control system. X
- 2. Is the affectivity of change clearly defined on all applicable documents? X

Section VI Purchase Materials and Services

- 1. Are purchased raw materials, supplies and services inspected to ensure that they meet specification and purchase order requirements? X
- 2. Are copies of supplier's Physical and Chemical Test Reports and/or Certificates of Compliance obtained on purchased materials? X
- 3. Are incoming raw material properly identified pending acceptance? X
- 4. Is positive traceability maintained of each lot of raw material to applicable Certification / Test Report? X
- 5. Does the organization have an established and documented system for the quality evaluation of present and/or potential suppliers? X
- 6. Is there an Approved Supplier List used for purchasing. X
- 7. Are adequate written procedures in use for the quality control of purchased materials and services? X

Section VII Product Identification & Traceability

	<u>YES</u>	<u>NO</u>	<u>N/A</u>
1. Is there a system of material identification consistent with product requirements?	X		
2. Are only properly identified materials accepted at the next operation?	X		
3. Are age sensitive materials controlled to prohibit the use of out-of-date materials?	X		
4. When material is being processed, do shop routers contain the same identification as the applicable material tag?	X		
5. Are written procedures in effect to control identification and traceability of material?	X		

Section VIII Process Control

1. Are written process/work instructions available to and used by affected personnel?	X		
2. Are Shop Routers utilized during manufacturing processes?	X		
3. Do written instructions indicate inspection operation performed during manufacturing processes?	X		
4. Special Processing			

Note: Qualiseal Technology performs no special processes at our facility.

Section IX Inspection and Testing

	<u>YES</u>	<u>NO</u>	<u>N/A</u>
1. Are purchased supplies and services inspected to ensure that they meet purchase order and specification requirements?	X		
2. Are incoming materials identified to the applicable purchase orders or material certification?	X		
3. Are controls adequate to prevent entry of uninspected materials into stock or manufacturing?	X		
4. Are adequate in-process inspection facilities and instructions available for the type of work being performed?	X		
5. Are in-process inspections documented in such a manner as to provide a positive inspection status of the material?	X		
6. Is First Article Inspection conducted and recorded prior to machining or processing?	X		
7. Are inspection stamps/initials traceable to the individual responsible for their use?	X		
8. Are shop routers used to indicate inspection status of operations performed during manufacturing processes?	X		
9. Is final inspection performed, and results recorded?	X		
10. Is material and/or supporting documentation identifiable to the manufacturing and inspection personnel responsible for the operation?	X		

	<u>YES</u>	<u>NO</u>	<u>N/A</u>
11. Are inspection report forms forwarded to the customer when requested?	X		
12. Is inspection status retained on file and available for on-site review by the customer?	X		
13. Are sampling plans used at final inspection?	X		
<i>Sampling Plan derived from "Zero Acceptance Number Sampling Plans, Fourth Edition" or per customer requirements.</i>			
14. Does the Quality System include procedures to be followed for the training of Visual and Dimensional Inspection personnel?	X		

Section X Control of Equipment

1. Are inspection gages, measuring devices, and test equipment inspected, and calibrated at specific intervals?	X		
2. Does the calibration program comply with ANSI/NCSL Z540-1-1994?	X		
3. Are records of calibration maintained, do records specify re-calibration dates?	X		
4. Is testing and measuring equipment identified by decal or other means to indicate current calibration status?	X		
5. Are employee-owned tools and gages utilized for product acceptance?	X		
6. Are employee-owned tools and gages controlled by your calibration program?	X		

	<u>YES</u>	<u>NO</u>	<u>N/A</u>
7. Are working standards periodically calibrated using primary standards traceable to NIST, where such standards exist?	X		
8. Does the calibration program provide the verification of acceptability of products inspected with equipment subsequently found to be discrepant?	X		

Section XI Control of Nonconforming Product

1. Are procedures available to assure identification and control of nonconforming material?	X		
2. Are report of non-conformances with disposition maintained?	X		
3. Are reworked items inspected and tested in the same manner as the original nonconforming item?	X		
4. Is material that does no meet order requirements clearly identified as nonconforming?	X		
5. Is corrective action taken on those causes that are considered correctable?	X		
6. Is the customer notified when encountering nonconforming material which may have been shipped?	X		
7. Does the program provide for obtaining customer approval of disposition, if required?	X		
8. Is nonconforming material segregated and identified until disposition is made?	X		
9. Are reports of nonconforming material regularly prepared and reviewing by management for action?	X		

Section XII Records

YES NO N/A

- 1. Has a documented program been established for the collection and retention of quality records? X

- 2. How long are inspection/test records retained? X

Minimum 25 years

- 3. Are procedures adequate to ensure that records are accessible, identifiable, and retrievable? X

Section XIII Internal Quality Audits

- 1. Does the supplier have a documented program for auditing the adequacy of all aspects of the Quality System? X

- 2. Do auditors use written check lists or procedures? X

- 3. Are audit results reported to and reviewed by responsible management? X

- 4. Does the Quality program provide written provisions for planned and periodic evaluations of essential functions within own and subcontractor organizations? X

- 5. Are all findings, recommendations, replies and follow-up actions documented and kept on file? X

- 6. Are audits performed by persons other than those responsible for programs or departments under evaluation? X

